

Instructions to Poster Presenters at SWOGS 2018 Conference

**PLEASE NOTE THIS VERY IMPORTANT INFORMATION FOR YOUR POSTER
AT THIS CONFERENCE**

SWOGS



SOUTH WESTERN
OBSTETRICAL &
GYNAECOLOGICAL
SOCIETY MEETING

4th MAY 2018
SOUTHAMPTON

1. Please note your poster number and bring it with you to the Conference

You will find your poster number in the Poster Listing, which is arranged in alphabetical order by abstract title.

2. Timings

Posters should be put into place as early as possible on your arrival at the start of the Conference and removed at the end of the Conference on your departure. Presenters of posters are invited to be by their posters during break times through the Conference, to meet and discuss the poster with other participants.

A prize will be given for the best poster at the Conference.

3. Poster Size and Display

Posters should be *no larger than A0 size* and ***MUST be portrait orientation.***

Posters will be displayed on fabric-covered boards and should be designed to be held by Velcro (so not too heavily laminated).

Lettering should be easily readable from a distance of 2 metres. Velcro will be provided.

4. Registration

As set out in the Call for Abstracts, a condition of submission was that all presenters *must register for the Conference* and meet their own expenses.

The Presenting Author of each accepted abstract must register as soon as possible if they have not done so already. A link to do this is being issued in the result correspondence.

There are no exceptions to this rule that you must register, no matter how briefly you will be attending the event.

5. Reply Form

Please look out for an E-Mail containing a Reply Slip relating to your poster. For planning and to save unnecessary costs, please complete the Reply Form and return it to confirm that you are able to attend and present at the Conference. We would also like you to confirm the name of the Presenting Author in case this has changed since submission.